![Oklahoma Disciples Foundation, Inc. logo]

Oklahoma Disciples FOUNDATION, INC.
www.okdfdn.org   405.525.6530

2020 ODF Grant Application Evaluation
(Page 1 to be completed by ODF Staff. Use Adobe to fill in form fields.)

Organization Name:

Project Name:

Application Received Before Deadline: ☐ Yes ☐ No

Has this program/project applied for a previous ODF grant?   ☐ Yes ☐ No

    If yes, did ODF allocate grant funds?   ☐ Yes ☐ No

    If yes, year(s) funds granted: 2019 ☐   Amount granted $

                                     2018 ☐   Amount granted $

                                     2017 ☐   Amount granted $

    If yes, did the applicant report proper use of grant funds? ☐ Yes ☐ No

Did the proposal have the appropriate signatures including church or Regional Pastor? ☐ Yes ☐ No

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The following rubric provides evaluative criteria for grant applications in five different areas:

- Project Design and Innovation
- Impact and Outcomes
- Financial Information
- Knowledge of Community Need
- Sustainability Efforts

Score Description

3 – Exemplary: Application provides research, strong examples, and realistic estimates. Application is thoroughly developed and well-thought out

2 – Adequate: Application is convincing, appropriate information is provided

1 – Needs Improvement: Basic information is given, details requested are described in general terms, project's description is not convincing of success

0 – Inadequate: Application does not provide or address the requested information

Organization Name: Staff/Committee Member:

Project Name: Application Score:

Category	Score	Comments
Project Design and Innovation		
Knowledge of Community Need		
Impact and Outcomes		
Sustainabiliy Efforts		
Financial Information		

Application Recommended for: ☐ Full funding   ☐ Partial funding   ☐ No funding

Category	Exemplary- 3 pts	Adequate - 2 pts	Needs Improvement - 1 pt
Project Design and Innovation	Clearly outlined plan, including a timeline and achievable goals. Activities are well defined and link to project goals. Proposal addresses how the project is related to the chosen endowment fund. The project/program is affiliated with or supported by a Christian Church (Disciples of Christ) church or Regional Church in Oklahoma or Kansas.	Project goals, plans, and use of funds are stated. Project fits within the intent of the specified endowment.	Project's purpose is unclear, design is vague, and project is not clearly linked to goals and does not fit into the specified endowment fund.
Knowledge of Community Need	Need is well researched and at the center of the project. Activities engage and empower those it serves and project creates innovative solutions to addressed need.	Need is described using anecdotes or simply a worthwhile cause. Activities address the need stated.	Project is a duplication of the efforts of another organization. Activities seem ineffective in addressing the need.
Impact and Outcomes	Proposal addresses both long and short term impacts, includes a variety of methods to evaluate the project. Increases the ability of the church to bring the message of Christ.	Evaluation is listed and shows some connection to goals of the project. Realistic estimate of those impacted.	Application describes impact in general terms. Project evaluation methodology is weak.
Sustainability Efforts	Proof of the staff expertise or experience to support the proposed project. The project can be replicated to benefit additional communities. Evidence of forward planning for the project, if reoccurring.	Application includes staff involved in the project. Proposal is convincing of success in future years. The project has potential of being an example to other organizations.	Expertise seems to be lacking and the proposed project would be difficult to continue in the future, if stated as a reoccurring event.
Financial Information	The proposed budget is accurate, cost effective, and linked to activities and outcomes. The budget outlines how ODF grant funds will be spent. The application details how the proposed activity will be funded in the future.	Project budget is complete and realistic considering the activities. Proposal mentions alternative funding, and recognizes existing assets.	Budget is included in the application but seems incomplete or not reflective of actual costs.